

# OVERVIEW & SCRUTINY COMMITTEE

**Monday, 24 June 2019 at 6.30 p.m., Room C1, 1st Floor, Town Hall,  
Mulberry Place, 5 Clove Crescent, London, E14 2BG**

**This meeting is open to the public to attend.**

## **Members:**

**Chair:** Councillor James King

**Vice Chair:** Councillor Sufia Alam

Scrutiny Lead for Children & Education

Councillor Kahar Chowdhury

Scrutiny Lead for Health & Adults

Scrutiny Lead for Housing & Regeneration

Councillor Dipa Das

Councillor Marc Francis

Councillor Tarik Khan

Scrutiny Lead for Resources & Finance

Councillor Eve McQuillan

Bethnal Green Ward

Councillor Bex White

Scrutiny Lead for Community Safety &  
Environment

Councillor Andrew Wood

## **Deputies:**

Councillor Peter Golds, Councillor Zenith Rahman, Councillor Mohammed Pappu and Councillor John Pierce

[The quorum for this body is 3 voting Members]

## **Contact for further enquiries:**

David Knight, Democratic Services

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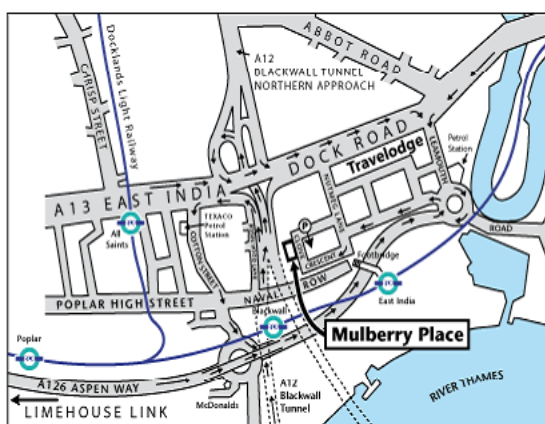
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SECTION ONE	WARD	PAGE NUMBER(S)
1. <b>APOLOGIES FOR ABSENCE</b>		
To receive any apologies for absence.		
2. <b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</b>		7 - 10
To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.		
3. <b>UNRESTRICTED MINUTES</b>		11 - 28
To confirm as a correct record of the proceedings the unrestricted minutes of the meeting of the Overview and Scrutiny Committee held on 20 <sup>th</sup> May, 2019.		
4. <b>REQUESTS TO SUBMIT PETITIONS</b>		
To receive any petitions (to be notified at the meeting).		
5. <b>FORTHCOMING DECISIONS</b>		29 - 50
6. <b>UNRESTRICTED REPORTS 'CALLED IN'</b>		
No decisions of the Mayor in Cabinet in respect of unrestricted reports on the agenda were 'called in'.		
7. <b>SCRUTINY SPOTLIGHT</b>		
7.1 <b>Mayor's Spotlight</b>		
8. <b>OVERVIEW AND SCRUTINY WORK PROGRAMME</b>		
9. <b>NIGHT TIME ECONOMY PRESENTATION</b>		

**10. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS**

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet.

(Time allocated – 30 minutes).

**11. VERBAL UPDATES FROM SCRUTINY LEADS**

(Time allocated – 5 minutes each)

**12. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

To consider any other unrestricted business that the Chair considers to be urgent.

**12.1 MINUTES OF THE GRANTS SCRUTINY SUB-COMMITTEE**

**All Wards**

**51 - 58**

To confirm as a correct record of the proceedings the unrestricted minutes of the meeting of the Grants Scrutiny Sub-Committee held on 29<sup>th</sup> April, 2019.

**13. EXCLUSION OF THE PRESS AND PUBLIC**

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

**EXEMPT/CONFIDENTIAL SECTION (Pink Papers)**

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

## **SECTION TWO**

### **14. EXEMPT/ CONFIDENTIAL MINUTES**

Nil Items

### **15. EXEMPT/ CONFIDENTIAL REPORTS 'CALLED IN'**

No decisions of the Mayor in Cabinet in respect of exempt/ confidential reports on the agenda were 'called in'.

### **16. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS**

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet.

(Time allocated 15 minutes).

### **17. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT**

To consider any other exempt/ confidential business that the Chair considers to be urgent.

#### **Next Meeting of the Overview and Scrutiny Committee**

Monday, 29 July 2019 at 6.30 p.m. to be held in Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

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## **DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

### **Interests and Disclosable Pecuniary Interests (DPIs)**

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

### **Effect of a Disclosable Pecuniary Interest on participation at meetings**

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

**Further advice**

For further advice please contact:-

Asmat Hussain, Corporate Director, Governance and Monitoring Officer. Tel 020 7364 4800



## APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE OVERVIEW & SCRUTINY COMMITTEE**

**HELD AT 5.30 P.M. ON MONDAY, 20 MAY 2019**

**ROOM C3, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON, E14 2BG**

**Members Present:**

Councillor James King (Chair)  
Councillor Sufia Alam  
Councillor Kahar Chowdhury  
Councillor Dipa Das

Councillor Marc Francis  
Councillor Tarik Khan  
Councillor Eve McQuillan  
Councillor Bex White

Councillor Andrew Wood

Scrutiny Lead for Children & Education  
Scrutiny Lead for Health & Adults  
Scrutiny Lead for Housing &  
Regeneration

Scrutiny Lead for Resources & Finance  
Bethnal Green Ward  
Scrutiny Lead for Community Safety &  
Environment

**Co-opted Members Present:**

Neil Cunningham  
Ahmed Hussain  
Fatiha Kassouri  
Dr Phillip Rice

Parent Governors  
Parent Governors  
Parent Governors  
Church of England Representative

**Other Elected Members Present:**

Mayor John Biggs  
Councillor Candida Ronald

Cabinet Member for Resources and the  
Voluntary Sector)

**Apologies:**

Joanna Hannan  
Khoynul Shaheed

Representative of Diocese of  
Westminster  
Muslim Faith Community

**Officers Present:**

Sharon Godman  
Adam Boey  
Daniel Kerr

(Divisional Director, Strategy, Policy and  
Performance)  
(Senior Strategy & Policy Manager -  
Corporate)  
(Strategy and Policy Manager)

Neville Murton  
Brian Snary  
David Knight

Corporate Director, Resources)  
Financial Accountant - Resources  
(Senior Democratic Services Officer)

**1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**

No declarations of disclosable pecuniary interest were received.

**2. UNRESTRICTED MINUTES**

**2.1 Minutes - 20th May, 2019**

That the unrestricted minutes of the meeting of the Overview and Scrutiny Committee held on 20<sup>th</sup> May, 2019 were approved as a correct record of the proceedings.

**3. REQUESTS TO SUBMIT PETITIONS**

The Committee was advised that no requests to submit any petition's had been received for consideration at this meeting.

**4. FORTHCOMING DECISIONS**

The Committee received and noted the published Cabinet Forward.

**5. UNRESTRICTED REPORTS 'CALLED IN'**

Nil items

**6. UNRESTRICTED REPORTS FOR CONSIDERATION**

**6.1 Scrutiny Appointments and Terms of Reference**

The Committee received a report regarding the establishment of the Scrutiny Sub-Committees and Appointment of Members to those Sub-Committees.

The Committee then asked a number of questions about the proposals and the points raised are summarised below:

The Committee:

- Indicated that there was merit in considering the establishment of a task and finish group, that would specifically looks at environmental issues to ensure that the Borough is a pleasant place to live for all;
- Agreed that the Council's scrutiny of grants process should now be discharged through the main Overview and Scrutiny Committee under the remit of the Scrutiny Lead for Resources. This would ensure that the decision-making process would remain transparent, accountable and inclusive;

- Formally thanked Kim Hayman and Sue Kenten for their contributions to the work of the Grants Scrutiny Sub-Committee; and
- Asked if it was possible to consider the co-option of a person or persons on to the Grants Determination (Cabinet) Sub-Committee.

As a result of discussions on the report the Chair moved and it was

**RESOLVED:**

1. To thank Kim Hayman and Sue Kenten for their contributions to the work of the Grants Scrutiny Sub-Committee;
2. That Councillor Sufia Alam would be Vice-Chair of the Committee and Scrutiny Lead for Children's Services (becoming Scrutiny Lead for Children & Education);
3. That the Scrutiny Lead for Governance (becoming Scrutiny Lead for Community Safety & Environment) would be Councillor Bex White;
4. That the Scrutiny Lead for Health, Adults and Community (becoming Scrutiny Lead for Health & Adults) would be Councillor Kahar Chowdhury;
5. Scrutiny Lead for Place (becoming Scrutiny Lead for Housing & Regeneration) would be Councillor Dipa Das; and
6. Scrutiny Lead for Resources (becoming Scrutiny Lead for Resources & Finance) would be Councillor Tarik Khan.
7. To note the co-option requirements for education in accordance with legislation, as set out at Paragraphs 3.3 to 3.9 of the report;
8. To note that establishment of the Sub-Committees as set out in Appendix 1 to the report;
9. To refer back to the Political Groups for confirmation on the list of Members for the Sub-Committees prior to their formal ratification; and
10. To agree the respective terms of reference as set out in Appendix 2 to the report.

## **6.2 Revenue and Capital Budget Outturn 2018/19**

The Committee received a report that introduced the Draft Provisional Outturn report for 2018/19. It also included details of the Revenue and Capital outturn positions, the projected position of the Dedicated Schools Budget and the Housing Revenue Account and outlines progress made against savings targets as well as other key financial indicators.

The Committee asked a number of questions about the proposals and the points raised are summarised below:

The Committee noted:

- That the Council could choose to monitor its budgetary performance against an alternative timeframe but it is considered that the reporting schedule provides the appropriate balance to allow strategic oversight of the budget by members and to manage the Council's exposure to financial risk;

- That more frequent monitoring is undertaken by officers and considered by individual Service Directors and the Council's Corporate Leadership Team (CLT) including approval of management action;
- That notwithstanding the above, this is the draft outturn report and it is good financial management practice to report this to elected members;
- That the extent that there are options for managing the issues identified, these have been highlighted in the report in order to ensure that the Elected Members have a full picture of the issues and proposed solutions as part of their scrutinising;
- The Capital Board and the Corporate Directors to improve performance are holding people to account for the schemes that they are delivering;
- That the fining of illegally parked cars continues to raise monies to fund improvements/maintenance of the street scene;
- That consideration is being given to finding a value for money way to utilise assets such as Jack Dash House **e.g.** Property guardianship whereby people are granted accommodation within such a property in exchange for keeping the property under observation and in good condition, with their continued occupation providing a disincentive for the property to be occupied by squatters;
- That the Council are working to mitigate overspends through effective policies in service areas **e.g.** SEN Review solving SEN Budget pressures with particular reference to the Transport Budget;
- That the Directorates are working to improve recruitment/retention in service areas so as to reduce the need for agency workers;
- Wished to receive a breakdown of the service areas by budget;
- That with regard to the Fair Funding Review there are many factors that drive the demand for and cost of services within London. The overarching drivers, however, relate to deprivation, area costs (linked to London's unique labour and property markets), and London's changing population. Therefore, it is important that the needs assessment within any new funding formula continues to include an area cost adjustment. This is incredibly important for London as the costs of delivering services in the capital and surrounding area are higher as a result its unique property and labour markets;
- That Quarterly Monitoring reports would be provided to the Scrutiny Lead Member for Resources;
- It would receive regular updates on the expenditure on the to turn the former Royal London Hospital site in Whitechapel into the Borough's new Town Hall; and
- Noted that the next meeting of the Town Hall Steering Group would be held on the 10<sup>th</sup> June, 2019.

As a result of discussions on the report the Chair moved and it was **RESOLVED** to receive and note the Draft Provisional Outturn report for 2018/19.

### 6.3 Overview and Scrutiny Toolkit

The Committee received and noted a report that presented a draft of the Overview and Scrutiny toolkit 2019-20, which has been developed to replace the outgoing scrutiny toolkit 2016-17. The Committee asked a number of questions about the proposals and the points raised are summarised below:

The Committee:

- Noted that the main purpose of the toolkit is to offer practical guidance for Members, senior leaders and scrutiny support officers when carrying out scrutiny activities;
- Noted that this draft version has been based upon the 2018 -19 Overview and Scrutiny Committees structure and some of the areas that will need to be amended to reflect the new committee structure and portfolios;
- Noted that the toolkit 2019-20 will also provide a practical guide to Members, senior officers and scrutiny support officers;
- Agreed that making the Overview and Scrutiny toolkit 2019-20 accessible to the wider Council will foster and develop a stronger organisational culture of scrutiny **e.g.** how residents get involved more in the scrutiny function and the equality impact of services.

As a result of discussions on the report the Chair moved and it was **RESOLVED** to note the report.

## 7. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

The Committee received and noted those questions to be presented at Cabinet by the Chair in relation to unrestricted business on the agenda as an appendices to these minutes.

## 8. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

### RAINE'S FOUNDATION SCHOOL

The Committee noted that recommendations have been put forward that the Council proceeds with a public consultation in June 2019 to close the school in August 2020. The Committee raised a number of questions about the proposals and the points raised are summarised below:

The Committee:

- Wished to see the engagement of parents in the public consultation process;
- Agreed that future of Raines School be included in the Children and Education Work Programme and that the Scrutiny Function is actively improved in the process; and

- Wanted the Sub-Committee to consider as appropriate this issue and its impact across all service areas.

**9. EXCLUSION OF THE PRESS AND PUBLIC**

As the agenda circulated contained no exempt/confidential business and there was therefore no requirement to exclude the press and public to allow for its consideration.

**10. EXEMPT/ CONFIDENTIAL MINUTES**

Nil items

**11. EXEMPT/ CONFIDENTIAL REPORTS 'CALLED IN'**

Nil items

**12. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS**

Nil items

**13. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT**

Nil items

**The meeting ended at 8.00 p.m.**

**Chair, Councillor James King  
Overview & Scrutiny Committee**



Item 6.2 Chrisp street Regeneration Scheme – Land Transfer Matters	
Questions	Response
<p>1. Top of Page 67 notes that there will need to be good working relationships between the developer, residents and businesses. All very well, but how does the council propose to facilitate/ensure that? A short-term blip in retail could turn into a longer-term failure of the market if people who have used it long-term find other alternatives.</p>	<p>The need to ensure the Street Market Traders and Retail Businesses do not suffer from a short- term blip in trading is crucial. We have been advised by our Markets Team that the run up to Xmas is a particularly crucial part of the year for these stakeholders.</p> <p>A Chrisp St Community Liaison Forum will be established to ensure stakeholders are engaged effectively and inclusively. Terms of Reference are to be drafted. And Management Plans will need to be prepared to ensure that any negative impacts of building works close to stakeholders' premises is minimised as best possible. The previous and proposed approach to engaging with stakeholders is set out further below from the 26 Sept 2018 Cabinet Report.</p> <p>The developer intends to begin initial hoarding works in autumn 2019 with demolition works not fully beginning until early 2020.</p> <p>There are still a number of matters to be resolved relating to use of s203 powers; the CPO process; and land transactions before a robust building works programme can be shared with stakeholders in order for meaningful consultation to take place.</p>

	As part of the pre-CPO engagement process, Council and HARCA officers met with approximately 50 stakeholders on a 1-1 basis during November 2018 – March 2019 to discuss how the CPO might affect them, e.g., having to move home, move business, etc., and stakeholders were written to again setting out the matters that were discussed. All stakeholders were updated on scheme progress in a letter dated 29 April 2019.
2. In Reputational Risks: Ward Councillors need engagement, how do Council officers propose to keep them informed? We have not received a single communication on Chriss St from Council Officers since my election, and if it were not for updates from Poplar HARCA we would be completely in the dark. This is reflective of a wider issue, flagged in the Comms Challenge session last year, which Ward Councillors are not informed proactively of significant local developments.	The delivery of the scheme is being led by Chriss Street Development Ltd (a subsidiary of Telford Homes PLC) and Poplar HARCA. We understand that Poplar HARCA have engaged with ward councillors periodically. Officers will be pleased to meet and brief Members on the progress of the Compulsory Purchase Order and other related matters on request. Apologies for this offer not being made sooner.
<b>Item: 6.3 Safeguarding Adults Board Strategy 2019-2024</b>	
<b>Questions</b>	<b>Response</b>
<p>1. The Safeguarding Adults Board Strategy (“Strategy”) is welcomed and is much needed.</p> <p>I note that there were 940 safeguarding concerns were received and 699 merited an investigation which is a large amount. The monthly reporting of neglect has doubled from 60 in 2016-17 to 114 in 2018-19.</p>	The role of the Safeguarding Adults Board is to provide strategic leadership across the locality and oversee and coordinate the effectiveness of the safeguarding work of its member and partner agencies. Increased reporting of concerns may

At numerical 3 of the Strategy, emphasis on awareness is welcomed as it also helpfully notes that the true scale of the issue is likely to be larger. Self-neglect too is on the rise. It is noted that staff are provided with the requisite training. Will the Board earmark industry standard/specialist training for family members and friends who are carers and take action for closer collaboration between professionals, family members and friends, and the recipients of care?

demonstrate improved understanding and awareness of safeguarding processes.

There is significant variation across local authorities in respect of the number of safeguarding concerns received, but the number of safeguarding concerns recorded by Tower Hamlets placed it in the middle of the distribution when compared to its most similar CIPFA group of 16 London Boroughs. In 2018/19 the 'conversion rate' of concerns into enquiries in Tower Hamlets was consistent with the national average.

The most common type of abuse in Tower Hamlets is self-neglect (approximately 29% of full safeguarding enquiries) in 2018/19, which is consistent with the national average as demonstrated in the NHS Digital April 2017 to March 2018. The second most common category of abuse is financial abuse (approximately 19% of full enquiries), which is slightly higher than the national average. The third most common category of abuse is psychological (15%) which parallels the national average. Physical abuse is 14% of total enquiries which is lower than the national average. The most common location of abuse is the person's own home (50%) which is consistent with the national average.

The SAB does not direct the resources of its member organisations directly, in Tower Hamlets a new Carer Academy has recently been launched, delivered by the Carers Centre, which

	<p>will support carers to develop their skills and knowledge across a range of subjects.</p> <p>The Adult Safeguarding Lead has also agreed to deliver a learning event for the Carer's Centre, which could be scoped to include training on self-neglect for family members and friends of vulnerable adults who are carers. A possible outcome of the learning event could be to plan for closer collaboration between professionals and family and friends who are carers.</p>
<p>2. It's good to see that Bart's Health NHS Trust staff have been trained in DoL standards, but where does safeguarding those detained under the mental health act fit? Is it within the Safeguarding adult's board's remit? If so, how is the trend of rising detentions nationally playing out in Tower Hamlets?</p>	<p>It is possible for any person to raise a safeguarding concern about the welfare or the alleged abuse of a person detained under the Mental Health Act (MHA), including those who are themselves detained.</p> <p>Adult Social Care has placed some 30 + professional social worker staff across the East London Foundation Trust's Community Mental Health teams working closely alongside the NHS Mental Health Inpatient and community services.</p> <p>This ensures that safeguarding issues that may arise for patients detained under the MHA are well understood and addressed if concerns arise. These safeguarding concerns are reported and overseen (in the same way as for similar concerns in respect of any vulnerable group) by the Safeguarding Adults' Board multi- agency arrangements.</p> <p>Tower Hamlets has seen an increase in detentions</p>

	under the MHA in line with the national picture.
3. How can you ensure that patient's using Direct Payments (DP) supported care at home are being supported by the right carers when "Real" is decommissioned? What is the alternative support that the council providing?	<p>All Direct Payments under REAL have been transferred to the new provider, People Plus and REAL have written to all users to inform them of the change.</p> <p>All care plans have remained the same; most of the staff have also TUPE'd across from REAL to People Plus so the support from the service has remained the same. People Plus provide a range of ways in which users can access and contact them for support.</p>
<b>Item: 6.5 Quarterly Performance and Improvement Monitoring</b>	
<b>Questions</b>	
<p>1. Has there been any slippage between the manifesto pledges and this? Some of these are weaker than the manifesto pledges (e.g. ensuring there's enough childcare provision vs. an affordable childcare place for every child). Where any why have they become weaker?</p> <p>2. Why is number of LLW jobs created not a metric used to measure the success of business support and efforts to promote support small businesses within the local economy?</p>	<ul style="list-style-type: none"> <li>The Strategic Plan 2018/19 (which this performance report relates to) was adopted by Cabinet in July 2018, following a process of integration of manifesto ambitions into the plan. The Strategic Plan is the council's strategic business plan and as such would not reflect the exact wording of political pledges.</li> <li>The strategic indicator set for the council contains a range of indicators to capture the broad scope of each of the council's eleven strategic outcomes. Strategic indicators serve to cover the breadth of the outcome and in 2018/19 we took a first step to including indicators which are more clearly</li> </ul>

<p>3. Should the reported quality of homecare not be a performance indicator as well as the uptake of direct payments? Without it being monitored, it seems that there's a focus on promoting independence over ensuring high quality care.</p>	<p>focused on the impact we make rather than the outputs we produce. This move towards an outcome focused set of strategic performance indicators has continued and the 2019/20 to 2021/22 Strategic Plan is underpinned by a fully revised set of indicators. The council measures and collects hundreds of indicators and Cabinet determines the indicators most suitable to measuring impact at strategic level.</p> <ul style="list-style-type: none"> <li>• Home care providers are quality assured and regulated by the Care Quality Commission (CQC). In addition the council monitors the providers it commissions. Although the 'reported quality of homecare' is not included in the Council's Quarterly Performance &amp; Improvement Monitoring Report, there is a thorough process of homecare quality monitoring in place in Tower Hamlets, drawing on a range of sources. We have a Quality Monitoring Team that monitors the performance of all providers, including visits to providers and provider forums where they can meet health and social care professionals and other professionals to discuss key issues relating to quality. In 2018/19 the team visited 1,294 service users, and 96.5% were satisfied with the personal care provided. The team also monitors the user satisfaction surveys that providers undertake. In addition the team liaise regularly with health and social care</li> </ul>
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<p>4. Comments around the continued use of agency social workers point to more staff than anticipated being needed following increased caseloads after the introduction of the early help service. Is this likely to resolve itself in time as the introduction of early help means that there'll be fewer serious cases coming through and the social work academy will lead to a more stable permanent workforce? When is this issue expected to be solved?</p>	<p>colleagues on individual cases on safeguarding and quality of care. The team is also in close contact with CQC who regulate providers and provide them with a 'rating'. Of the 11 homecare providers commissioned by the Council, 1 is rated as 'Outstanding' (9%), 5 are rated as 'Good' (45%), 4 are rated as 'Requiring Improvement' (36%) and 1 has yet to be rated (9%).</p> <ul style="list-style-type: none"> <li>• The level of agency staff is monitored monthly as part of the Children's Services Improvement Group. Our new social work academy is starting to have an impact on the level of agency staff. For further detail please refer to the latest quarterly update report on Children's Services improvement as presented to Cabinet in March 2019.</li> </ul>
<p>I understand we are trying to do what we can to improve our ratings in certain children service areas from our minimum set targets to the aspirational targets. But I have a few questions and suggestions as examples to give below. There are a lot of ambers and reds that need to be constantly monitored and tackled.</p> <p><b>M1.2 What actions will be taken and who is doing this?</b></p> <p>Young Work Path is already working with New City College, South Quay College and schools and delivering a full programme of information, advice and guidance and employability programmes. The service is also developing a</p>	<ul style="list-style-type: none"> <li>• All children's services indicators are subject to monthly reporting and review at the relevant Divisional and Directorate management teams. Children's Social care indicators are also subject to additional monitoring and intervention through the Children's Services Improvement Board, chaired by our external improvement advisor.</li> <li>• M1.2: Young Workpath works through a wide variety of channels and partners to work with young people who are NEET. The service now has a presence in schools on results day, where they are able to</li> </ul>

<p>new range of careers events and information sharing across digital channels including a virtual careers service. We will be undertaking research to identify the aspirations of school leavers and we will use this information to shape additional support interventions.</p> <p>1) Have we thought about involving other institutions such as youth hubs to reach out to some of the more hard to reach young people from early on?</p> <p><b>M1.1 Pupils and attendance</b></p> <p><b>What actions will be taken?</b></p> <p>The Attendance and Welfare Service continue to provide support to improve school attendance and maintaining high attendance rates is a continuing focus for schools.</p> <p><b>Who is doing this?</b></p> <p>The Attendance and Welfare Service and schools will continue to work on reaching this performance target.</p> <p>1) What kind of support is being provided to ensure we reach our ambitious target?</p> <p>2) There's a trend in how the percentages change for each month in 2017 and 2018? Are there any particular reasons for this pattern?</p>	<p>provide advice and guidance to young people at greater risk of being NEET at the point of transition. This means they are able to build a relationship at a critical point in the young person's education and employment journey.</p> <ul style="list-style-type: none"> <li>• M1.1: Our aim is to maintain performance at a high level as is currently the case. Details of the support provided by the Attendance and Welfare Service can be found here. It should be noted that absence is reported as a rolling figure for the academic year to date. Officers have not explored the reasons in detail but it is notable that seasonality, with higher levels of absence, appears to be a pattern. Levels of attendance are higher in the early and late parts of the academic year, nearest the summer. Attendance is lower in the colder part of the year.</li> </ul>
<p>No narrative is given when we have met or exceeded targets. We are thereby missing out on useful analysis. Were targets too unambitious? Are there reasons we have performed which we need to understand in order to disseminate best practice? Are we overspending in areas of overachievement? Some of the actions to be taken are very vague, or simply say "we'll carry on doing what we've been doing" which suggests either that there is no motivation</p>	<p>The corporate quarterly performance report provides a high level overview of performance against the strategic outcomes. Reporting of performance indicators is by exception, The report is one element of a wider performance management framework operating at all tiers of</p>



<p>to actually perform or, which may be more likely, that the targets are not realistic. An example of a helpful analysis of this sort of issue is in M4.3.</p> <p>Where targets not met, the reasons given are often not actually reasons, and the ‘when it will be met’ is in many cases not actually a firm date, but an assurance of ‘monitoring’.</p> <p>Specific</p> <p>M1.3 - businesses supported We wouldn’t give a grant to an organisation that used an output like this. We need to measure the effectiveness/impact of the support, rather than that it was given</p>	<p>the organisation, from individuals through to organisational strategic performance. More detailed questions and interrogation of performance data, both on and off target, takes place at the most appropriate level in the organisation.</p> <p>Alongside the transition to an outcome focused performance framework, we are also developing a more refined and balanced approach to target setting, which takes into consideration ambition, value for money, and impact of investment. This will be mirrored by an outcome based approach to budgeting.</p> <p>M1.3 – Cabinet adopted a revised set of strategic performance indicators in April as part of the updated Strategic Plan. The revised set of performance indicators focuses on outcomes and in line with the council’s Growth Plan, a revised measure on new business creation following business support has been included.</p>
<p><b>Item: 6.6 Revenue and Capital Budget Outturn 2018/19</b></p>	
<p><b>Questions</b></p>	<p><b>Response</b></p>
<p>1. During the presentation of the report to OSC on the 20<sup>th</sup> it was mentioned that there is a worry on “Rates” collection in the formula proposed; which will see less revenue coming in – in the future; please can you kindly elaborate and pounds or ratio what is the expected deficit for 19/20, 20/21 and 21/22?</p>	<p>Apologies if there was a lack of clarity; the concern over business rates expressed was in relation to the business rate reset scheduled to take place in 2020/21. As LBTH is an area that has seen significant growth since the baseline was set, a resetting of the baseline (which would build that growth into a new base) would be a significant issue to manage alongside the other changes mentioned – The Spending Review and the Fair</p>

	Funding review. At this stage the impact cannot be quantified as the methodology that will be used has not been agreed by the government; hence all of the concerns referred to are in relation to the continued uncertainty.
2. Under “Sale of General Funds” Capital Budget, on page 297 of the report there is a reference to “Atlee House, deed of release”; please can you kindly provide full explanation as to what this is? What has been released, how and why? And if this is a continuous income or one of?	The capital receipt is a one-off sum. The Council own the freehold of the property of which the long leasehold is held by Toynbee Hall. A joint planning application on the land by Toynbee Hall and London Square Ltd was granted for redevelopment of the site. There are restrictive covenants attached to the property, and legal advice was provided that these would be binding on the leaseholder, therefore a premium was negotiated in order to lift this restriction in order to allow the development to proceed. The agreed premium was £250k.
3. If the Council has underspend £1.2M in education fund; why are they taking away the vital school administrative/clerical service? Why can't the underspend amount allocated to these Services to continue?	The underspend in the Schools Block of the DSG can only be used for expenditure by schools or on pupil provision (largely the delegated formula funding). The underspend arose as explained mainly as the pupil growth projections for additional classes in new and expanding schools did not materialise. I'm unsure exactly what service is being referred to – on the assumption that it is a service provided centrally by the Council the Schools Block of the DSG cannot, under legislative provision, be used for that purpose.
<b>Item: 6.7 Approval of Change to Servelec contract</b>	

Questions	Response
<p>I completely understand the need for this contract and think it's vital we take the necessary steps to avoid any delays in light of our visits and recommendations made by Ofsted in the monitoring visits. But I do have a few questions/comments relating to the decision as tabled below.</p> <p><b>ALTERNATIVE OPTIONS 2.1/2.2:</b></p> <p>1) How much would this framework cost? How high is the risk of delay and estimated for how long?</p> <p><b>3.8:</b></p> <p>1) How long is this expected to take as there will be some delay in migrating?</p> <p>2) How are we making up for the delay in the process of things?</p> <p><b>6.1/6.2:</b></p> <p>1) Any thoughts or suggestion on how funding can be more sustainable?</p> <p>2) What are we already doing to find SFS?</p>	<p>Further advice indicates Cabinet approval is required regardless of whether or not we use a framework so we have not pursued further details of cost or timescale.</p> <p>Frameworks typically levy a charge of around 2% to 5%. For commodity products competition between many suppliers and economies of scale from buying as part of the whole public sector tend to outweigh any fee. For specialist services the benefit of frameworks is more convenience.</p> <p>As the CCS DAS framework we considered using is relatively new and we have not used it previously, Legal would need to review the terms and conditions, estimated at four weeks depending on competing demands. We have since learnt the supplier is renegotiating their terms with the CCS DAS framework and so presents a moving target it is impossible to put a timeframe on.</p> <p>Overall delivery of Phase 1 of Mosaic is now scheduled for completion in April 2020; this includes extensive reworking of workflows once the migration and re-hosting is complete.</p> <p>The project plan contains contingency. The main determinant of progress in the later phases of the project is the availability of social work subject matter experts to determine the configuration of Mosaic.</p> <p>Once the anticipated Ofsted inspection is announced we will update the project plan</p>

	<p>accordingly.</p> <p>The IT Future Sourcing project is reviewing how IT support services are provided and funded within existing budgets once the Agilisys contract ends in 2021. The working group is made up of representatives from IT, Finance, HR, Procurement and Legal.</p>
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## THE FORWARD PLAN

**Published: 28 May 2019**

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

## **Tower Hamlets Council** **Forthcoming Decisions Plan**

### **What is this document?**

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All **Key Decisions** to be taken by the Mayor, Cabinet or Cabinet Sub-Committees
  - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

### **Key Decisions**

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive or Commissioners. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions can be taken by the Mayor outside of meetings, the Mayor in Cabinet or by a Cabinet Sub-Committee.

### **Publication of Forthcoming Decisions**

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forward Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

### **Urgency**

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

### **Make your views known**

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

### **Information about the Decision Makers**

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#).

### **Notice of Intention to Conduct Business in Private**

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
  - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

### **Contact Details for this Plan**

Contact            Matthew Mannion  
Officer:            Democratic Services  
Email:             [matthew.mannion@towerhamlets.gov.uk](mailto:matthew.mannion@towerhamlets.gov.uk)  
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Fax No:            020 7364 3232

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<b>Decision Title</b>	<b>Due Date</b>	<b>Page No.</b>
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Children's Services Improvement Programme, Quarterly Progress Report (Quarter 4- 2018/19)	26/06/19	8
Contracts Forward Plan 2019/20 - Quarter One	26/06/19	9
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*Local Biodiversity Action Plan 2019-2024	31/07/19	15
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Mudchute Farm, Park and allotments, Pier Road E14, Grant of long lease	Not before 26/06/19	10
Neighbourhood Planning: Modification of East Shoreditch Neighbourhood Area	22/05/19	6
*Quarterly Performance & Improvement Monitoring – Q1 2019/20	25/09/19	18
*Spitalfields and Banglatown Community Governance Review Update	Not before 17/07/19	13
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*Urgent Structural Works-Brewster House and Malting House	26/06/19	12

\* New Issues published since the last Forward Plan



<b>Title of Report</b>	<b>Disposal of Land at Mantus Road E1</b>	Ward Bethnal Green	Key Decision? Yes
<b>Summary of Decision</b>	Cabinet members are asked to approve the disposal of the land at Mantus Road to Tower Hamlets Community Housing. Receive 6 housing units from THCH in exchange for the land at Mantus Road.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> Not before 27/03/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Regeneration and Air Quality
Who will be consulted before decision is made and how will this consultation take place	Planning consultation is over several weeks  The project is part if the Councils initiative to establish a pipeline development programme including estate regeneration scheme and infill sites. The pipe line programme is to be established in consultation with the Mayor and Cabinet and the programme has been discussed with Cabinet members. THCH has obtained planning permission and would have undertaken consultation as part of that process.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Jane Abraham, Ralph Million (Housing Project Manager) jane.abraham@towerhamlets.gov.uk, (Senior Strategic Asset Manager, Place)
What supporting documents or other information will be available?	N/A
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) The appendices as will contain commercially sensitive information

<b>Title of Report</b>	<b>London Counter Fraud Hub</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	To provide an outline to Cabinet as to the work undertaken by the London Borough of Ealing, supported by a number of pilot Boroughs, leading to the creation of the London Counter Fraud Hub and to seek approval to join the hub as a Participating Authority.		

<b>Decision maker</b>	<b>Cabinet</b>
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## Forward Plan May 2019

Date of decision	22/05/19		
<b>Community Plan Theme</b>	<b>A dynamic outcomes-based Council using digital innovation and partnership working</b>		
<b>Cabinet Member</b>	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place	<p>Consultation has been completed across all 33 London Borough's and at the Society of London Treasurers.</p> <p>Formal discussions at the Society of London Treasurers</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	<p>Kevin Bartle, Neville Murton, Steven Tinkler            Divisional Director of Finance, Procurement and Audit            Kevin.Bartle@towerhamlets.gov.uk, Corporate Director, Resources)            neville.murton@towerhamlets.gov.uk, (Interim Service Head, Internal Audit &amp; Risk Management Service) steven.tinkler@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	<p>Partly Exempt (Part of the report will be exempt)            Appendix 1 – Tender Report is not for publication by paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (see also paragraph 10 of the Access to Information Procedure Rules)</p>		
<b>Title of Report</b>	<b>Neighbourhood Planning: Modification of East Shoreditch Neighbourhood Area</b>	Ward Weavers	Key Decision? Yes
<b>Summary of Decision</b>	<p>As LPA, the Council is required to determine applications for Neighbourhood Planning Area designations in accordance with the Town and County Planning Act 1990 (as amended) and the Neighbourhood Planning (General) Regulations 2012.</p> <p>The Council has received an application from the community organisation East Shoreditch Neighbourhood Forum to modify the boundary of the existing East Shoreditch Neighbourhood Planning Area.</p>		

<b>Decision maker</b>	<b>Cabinet</b>
Date of decision	22/05/19
<b>Community Plan Theme</b>	
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Regeneration and Air Quality

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Who will be consulted before decision is made and how will this consultation take place	<p>Consultation will include a public notice in the East London Advertiser; email notification to the planning policy database; and information made available on the Council's website, at the Town Hall, and at Bethnal Green Library and Idea Store Whitechapel.</p> <p>Public consultation will take place for six weeks between 14 March 2019 and 24 April 2019.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?			
Contact details for comments or additional information	<p>Adele Maher (Strategic Planning Manager, Development and Renewal) Adele.Maher@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?			
<b>Title of Report</b>	<b>Capital Schemes and exception records seeking adoption into the current Capital programme</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>Outputs from separate housing and non-housing reviews have led to a coordinated approach to capital programme delivery in support of the Council's strategic priorities and new Capital Programme Governance Arrangements. This report seeks approval for schemes having advanced through the Capital Strategy Board for adoption into the Capital Programme and to proceed through CABINET for formal approval to proceed to procurement ahead of the scheduled quarterly monitoring process in order to maintain pace of delivery as instructed by the Mayor.</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19
<b>Community Plan Theme</b>	<b>All Priorities</b>
<b>Cabinet Member</b>	Mayor
Who will be consulted before decision is made	Targeted consultation has been or will be undertaken in the accordance with

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and how will this consultation take place	information approved in Project Initiation Documents (PIDs).		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Initial EIAs form part of the PID approval process		
Contact details for comments or additional information	Jane Abraham, Sylvonne Bailey, Caleigh Freeman, Alan McCarthy, John Mitchell (Housing Project Manager) jane.abraham@towerhamlets.gov.uk, sylvonne.bailey@towerhamlets.gov.uk, (Business Management Support) caleigh.freeman@towerhamlets.gov.uk, (Asset Strategy Capital Delivery & Property Services) alan.mccarthy@towerhamlets.gov.uk, (Service Manager PMO) john.mitchell@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Children's Services Improvement Programme, Quarterly Progress Report (Quarter 4- 2018/19)</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	<p>This report provides an update on progress in delivering improvements to Children's Services in response to the report published by Ofsted in April 2017 which rated our services 'inadequate'. The Council's improvement plan aims to achieve a standard of 'good' at its next inspection, in 2019.</p> <p>Endorsement is sought for the progress made in delivering the Children's Services improvement Programme</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19
<b>Community Plan Theme</b>	<b>TH Plan 1: A better deal for children and young people: aspiration, education and skills</b>
<b>Cabinet Member</b>	Cabinet Member for Children, Schools and Young People
Who will be consulted before decision is made and how will this	Children's Services DLT, CLT, MAB The report will also go to the Overview and Scrutiny Committee and Transformation and Improvement Board

## Forward Plan May 2019

consultation take place	<p>in June/July 2019 ( date to be confirmed) .</p> <p>Children's Services DLT, CLT, MAB The report will also go to the Overview and Scrutiny Committee and Transformation and Improvement Board in June/July 2019 ( date to be confirmed) .</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	<p>Shade Idris (Executive Support Officer, Childrens and HAC) Shade.Idris@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Contracts Forward Plan 2019/20 - Quarter One</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>This report:</p> <ul style="list-style-type: none"> <li>• Presents the contracts being procured during quarter 4. The report also sets out the Contracts Forward Plan at Appendix 1 to the report; and</li> <li>• Asks for confirmation that all contracts can proceed to contract award after tender.</li> </ul>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19
<b>Community Plan Theme</b>	<b>All Priorities</b>
<b>Cabinet Member</b>	Cabinet Member for Resources and the Voluntary Sector
Who will be consulted before decision is made and how will this consultation take place	Necessary consultation will be undertaken in accordance with the council's policies and procedures.

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	Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No. Contact specific EQIA is expected to be completed by respective contract owners as part of the Directorate approval.		
Contact details for comments or additional information	Zamil Ahmed (Head of Procurement) zamil.ahmed@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Report and appendices include details of all contracts to be awarded.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Mudchute Farm, Park and allotments, Pier Road E14, Grant of long lease</b>	Ward Blackwall & Cubitt Town; Island Gardens	Key Decision? Yes
<b>Summary of Decision</b>	The report recommends that the Council Grants a long lease of the land comprising Mudchute Farm, Park and allotments to the Mudchute Association. At the same time the Association will grant a sub-lease of the two allotments areas to the Isle of Dogs Allotments Society.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> Not before 26/06/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Mayor
Who will be consulted before decision is made and how will this consultation take place	Internal consultation with Parks and the Mayor's Office.  Written material
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Richard Chilcott, Alan McCarthy, Ralph Million (Acting Divisional Director, Property and Major Programmes) richard.chilcott@towerhamlets.gov.uk, (Asset Strategy Capital Delivery & Property Services) alan.mccarthy@towerhamlets.gov.uk, (Senior Strategic Asset Manager, Place)

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What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Tower Hamlets CCTV Approach</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	The Council is seeking to create an evidence based rationale for future CCTV use and to ensure that the Council's use of CCTV is effective in achieving its strategic priorities. The evidence base will form the business case for how we will prioritise and invest a provisionally agreed £3 million		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Community Safety and Equalities		
Who will be consulted before decision is made and how will this consultation take place	Mayor, Cabinet member, DLT (HAC) and DLT (place), youth council and police.  Mayor, Cabinet member, DLT (HAC and Place)		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Equality Impact Assessment does not need to be carried at this stage as there are no proposed changes that would have an impact on the councils obligations under the Equality Act. However, in exploring a future CCTV approach, all potential equalities impacts will be considered.		
Contact details for comments or additional information	Ann Corbett, Joseph Lacey-Holland (Divisional Director, Community Safety) ann.corbett@towerhamlets.gov.uk, (Senior Strategy Policy & Performance Officer) Joseph.Lacey-Holland@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted NA		
<b>Title of Report</b>	<b>Urgent Structural Works- Brewster House and Malting</b>	Ward Limehouse	Key Decision? Yes

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	<b>House</b>		
<b>Summary of Decision</b>	<p>This report recommends allocating resources and awarding a contract to undertake works needed to address the structural integrity at Brewster House and Malting House, two Large Panel System blocks.</p> <p>The Government advised further checks of the structural integrity of these buildings in 2018. As a result, consulting structural engineers Wilde Carter Clack conducted a comprehensive structural investigation and concluded that the blocks required intrusive structural strengthening. Therefore, the Mayor is recommended to:</p> <ol style="list-style-type: none"> <li>1. Agree to the allocation of capital resources to fund the works and the services associated with delivering the works.</li> <li>2. Agree to the award of the works contract via the Council's Better Neighbourhoods Framework.</li> <li>3. Agree to formally consult leaseholders and to recharge them for their portion of the cost of the works.</li> <li>4. Agree options for recharging leaseholders for the cost of any temporary rehousing of dwelling occupants, their furniture and belongings, and for the reinstatement of the same upon the completion of the works.</li> <li>5. Agree to officers exploring the possible voluntary buy back of leasehold properties in the two blocks.</li> <li>6. Agree to the introduction of two additional borough wide payment options for leaseholders.</li> </ol>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Statutory Deputy Mayor and Cabinet Member for Housing
Who will be consulted before decision is made and how will this consultation take place	<p>Residents have been kept informed via; monthly newsletters and issue of FAQs, weekly TRA drop in meetings, a public drop in event and access to the on-site Project Team</p> <p>Cabinet Lead member Corporate Finance Legal Services</p> <p>There will be further consultation meetings held and for leaseholders the statutory S20 consultation process will be undertaken.</p> <p>One-to-one meetings</p>
Has an Equality Impact Assessment been	No



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carried out and if so the result of this Assessment?			
Contact details for comments or additional information	Mark Baigent (Interim Divisional Director, Housing and Regeneration) mark.baigent@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Available		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Spitalfields and Banglatown Community Governance Review Update</b>	Ward Spitalfields & Banglatown; Weavers	Key Decision? No
<b>Summary of Decision</b>	This noting report provides the Cabinet and General Purposes Committee with an update on the Community Governance Review of the Spitalfields and Banglatown area. In particular it will update the meetings on the results of the second stage consultation exercise and advise on the final steps in the process leading to final decision on the review at Council.		

<b>Decision maker</b> Date of decision	<b>Council</b> Not before 17/07/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	
Who will be consulted before decision is made and how will this consultation take place	Will be set out in the report.  The report is about the consultation process that was undertaken.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Not for this report
Contact details for comments or additional information	Matthew Mannion (Head of Democratic Services, Governance) Tel: 020 7364 4651 matthew.mannion@towerhamlets.gov.uk
What supporting documents or other information will be	None

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available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Air Quality Action Plan Update on Progress</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	A review of progress on achievements made towards compliance with the Council's Air Quality Action Plan.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> Not before 31/07/19		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Regeneration and Air Quality		
Who will be consulted before decision is made and how will this consultation take place	None  Carried out as part of the Air Quality Plan		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	David Tolley (Head of Environmental Health and Trading Standards) david.tolley@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Children and Families Strategy 2019-2024</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	This item outlines the strategic direction which the Children and Families Partnership has committed to over the next five years and includes information about the Learning and Achievement Strategy for 14 to 25 year olds 2019 – 2023 which aligns with one of the three priorities within the Children and Families Strategy		

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<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19		
<b>Community Plan Theme</b>	<b>People are aspirational, independent and have equal access to opportunities</b>		
<b>Cabinet Member</b>	Cabinet Member for Children, Schools and Young People		
Who will be consulted before decision is made and how will this consultation take place	<p>As above</p> <ul style="list-style-type: none"> <li>• Used the engagement on the Tower Hamlets Plan (2017) as a starting point</li> <li>• Built on this insight with: <ul style="list-style-type: none"> <li>– The Pupil Attitude Survey (2017) – Analysis was released in 2018. 1,824 pupils took part: 1,433 primary pupil responses from 21 schools and 391 secondary pupil responses from schools</li> <li>– The Parent and Carer Survey (Summer 2018) - 209 parents and carers</li> <li>– Children's Services Summer Survey (Summer 2018) - A total of 126 teenagers and pre-teens, and 22 parents and carers (of 42 children)</li> </ul> </li> <li>• CYP Summit (November 2018) <ul style="list-style-type: none"> <li>– attended by over 100 delegates including statutory and voluntary partners, and young people</li> </ul> </li> <li>• Children and Families Partnership Board discussions - All meetings since July</li> <li>• Engagement with younger children in primary school and nursery has been conducted through December and January which has focused on the focus on direction of the proposed priorities.</li> <li>• Engagement carried out for the development of the Learning and Achievement Strategy for 14 to 25 year olds has also informed the Children and Families Strategy</li> </ul>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	<p>An EqIA is being developed alongside the Strategy, it will be updated as the Strategy is updated to ensure that equalities are considered whenever a change is made. An Equalities Checklist has been completed for the Learning and Achievement Strategy for 14 to 25 year olds with no further action required at this stage.</p> <p>The final EqIA will be completed when the final version of the Strategy is completed.</p>		
Contact details for comments or additional information	<p>Tricia Boahene Tricia.Boahene@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	<p>No, Unrestricted NA</p>		
<b>Title of Report</b>	<b>Local Biodiversity Action Plan 2019-2024</b>	Ward All Wards	Key Decision? No

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<b>Summary of Decision</b>	<p>The current Local Biodiversity Action Plan (LBAP) expires at the end of September 2019. This report includes the new Local Biodiversity Action Plan 2019-2024.</p> <p>Decision required: Approve the Local Biodiversity Action Plan 2019-24</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		
<b>Cabinet Member</b>	Cabinet Member for Environment		
Who will be consulted before decision is made and how will this consultation take place	<p>key partners including internal, housing associations and third sector through a steering group.</p> <p>Key partners consulted on the development of the action plan</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes - no groups or individuals will be adversely and/or disproportionately impacted by the proposal		
Contact details for comments or additional information	<p>Abdul Khan Service Manager - Energy &amp; Sustainability Abdul.Khan@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	none		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Strategic Review of Tower Hamlets Homes</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>Following a strategic review of Tower Hamlets Homes (THH) the Arms length Management Organisation currently managing the Councils housing stock, this report recommends future housing management arrangements beyond July 2020 when the THH management agreement ends.</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		

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<b>Cabinet Member</b>	Statutory Deputy Mayor and Cabinet Member for Housing		
Who will be consulted before decision is made and how will this consultation take place	<p>Consultation with all affected Council tenants and lessees.</p> <p>Letter to each household inviting written responses.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	<p>Mark Baigent (Interim Divisional Director, Housing and Regeneration) mark.baigent@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Support for Learning Review : Options paper for new model of inclusion support for high needs children</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	<p>This paper requests a review of the options for a new model of inclusion support for schools for high needs children and to extend the support from birth to 25 to address the changing demand in the borough.</p> <p>A decision is required to approve an option. The approved option will then be developed into a proposal and brought back to Cabinet for consideration</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19
<b>Community Plan Theme</b>	<b>People are aspirational, independent and have equal access to opportunities</b>
<b>Cabinet Member</b>	Cabinet Member for Children, Schools and Young People
Who will be consulted before decision is made and how will this consultation take place	<p>10% of schools in the borough took part in face to face meetings with Head Teachers and SENCOs during November and December 2018</p> <p>The public consultation will take place during June and July 2019</p>

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	<p>There has been on-going consultation with schools via Schools Forum and also with a specific consultation exercise.</p> <p>There will be a public consultation and key partners and service users will be actively engaged</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes		
Contact details for comments or additional information	Shade Idris (Executive Support Officer, Childrens and HAC) Shade.Idris@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted NA		
<b>Title of Report</b>	<b>Quarterly Performance &amp; Improvement Monitoring – Q1 2019/20</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	This report provides the Mayor in Cabinet with an update on the delivery and implementation of the council's Strategic Plan.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 25/09/19
<b>Community Plan Theme</b>	<b>All Priorities</b>
<b>Cabinet Member</b>	Mayor
Who will be consulted before decision is made and how will this consultation take place	None – this is a performance and delivery update None – this is a performance and delivery update
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for	Sharon Godman

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comments or additional information	(Divisional Director, Strategy, Policy and Performance) sharon.godman@towerhamlets.gov.uk
What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	No, Unrestricted







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**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE GRANTS SCRUTINY SUB-COMMITTEE**

**HELD AT 6.30 P.M. ON MONDAY, 29 APRIL 2019**

**COMMITTEE ROOM ONE - TOWN HALL MULBERRY PLACE**

**Members Present:**

Councillor Marc Francis (Chair)  
Councillor Sufia Alam (Member)  
Councillor Kahar Chowdhury (Member)  
Councillor Mohammed Pappu (Member)  
Councillor Andrew Wood (Member) (Leader of the Conservative Group)  
Kim Hayman (Co-Optee)  
Sue Kenten (Co-Optee)

**Officers Present:**

Mark Baigent	– (Interim Divisional Director, Housing and Regeneration)
David Freeman	– (Voluntary and Community Sector (VCS) Strategy Manager)
Ellie Kershaw	– (Tackling Poverty Programme Manager, Housing Options)
Robert Mee	– (Interim Voluntary & Community Sector Team Manager)
Filuck Miah	– Strategy and Policy Officer
Farhana Zia	– Senior Committee Officer

**1. APOLOGIES FOR ABSENCE**

No apologies for absence were received from Members.

**2. DECLARATIONS OF INTEREST**

There were no declarations of pecuniary interests from Members.

**3. MINUTES OF THE PREVIOUS MEETING**

The minutes from the meeting held on the 4<sup>th</sup> March 2019 were agreed as an accurate record of the meeting.

**4. CONSIDERATION OF PUBLIC SUBMISSIONS**

The Sub-Committee noted that no public submissions had been submitted to the Committee Officer by the deadline (5:00 p.m. the day before the meeting.)

## 5. GRANTS DETERMINATION SUB-COMMITTEE MEETING REPORTS FOR CONSIDERATION

### 5.1 School Uniform Grant

Ms Ellie Kershaw, Tackling Poverty Delivery Officer introduced the report on the School Uniform Grant for academic year 2019-20. Ms Kershaw informed Members this was a grant for £210,000 per annum which provided support and help to families to purchase school uniforms for children transitioning from Primary to Secondary School.

Ms Kershaw said that whilst in previous years the grant was agreed through delegated authority by the Corporate Director for Resources, the current post holder was seeking confirmation from the Committee for the continuation of this delegation to the grant for 2019/20 and for future years while funding is available.

In response to questions from Members the following was noted:

- The School Uniform Grant is advertised through the Council's Website, word of mouth and via Schools, to parents who have children in the last year of Primary School and are transitioning to Secondary School.
- The Tackling Poverty team are working with the Council's communication team to raise the profile of the school uniform grant scheme and this year are looking to expand the letters sent to parents to include other sources of help e.g. income maximisation and debt counselling.
- The school uniform grants opens in June and payments are made via BAC's.
- In relation to the table at 3.4, Members sought clarification on the decrease number of claims made (that were not paid) between 2016 and 2018. Ms Kershaw stated the main reason for the decrease of non-payment was because the claims did not meet the eligibility criteria. Ms Kershaw added that this year if there was a shortfall, this would be topped up by using the tackling poverty fund.
- Ms Kershaw confirmed the School Uniform Grant Fund was managed by the Education Department but was administered through the Benefits team. She said she would seek confirmation with regard to funding that this underspent.

Members of the Sub-Committee **RESOLVED** to **AGREE** and **ENDORSE** the recommendations to the Grants Determination Sub-Committee to:

1. Approve the provision of school clothing grants in 2019/20 within the budget specified in the report;
2. Authorise the Corporate Director for Resources to approve future grants, subject to budget restrictions.

## **5.2 Homelessness Prevention Procurement Hub (Capital Letters) MHCLG Sub-Grant Agreement**

Mr Mark Baigent, Divisional Director for Housing and Regeneration presented the report on the Homelessness Prevention Procurement Hub “Capital Letters” MHCLG Sub-Grant Agreement. Mr Baigent explained the MHCLG had awarded £37.8M to the programme and as the lead borough Tower Hamlets was the grant recipient.

Mr Baigent said “Capital Letters” had been set up as a limited company on behalf of the 13 boroughs participating in the programme, with the intention the company would work to procure housing for the homeless in London or for those at risk of homelessness.

In response to questions the following was noted:

- The boroughs participating in the programme are Tower Hamlets, Lewisham, Bexley, Croydon, Ealing, Hammersmith & Fulham, Westminster, Haringey, Waltham Forest, Barking & Dagenham, Redbridge, Southwark and Brent.
- The organisation set up to take this programme forward is a “not for profit” company and will operate similar to an ALMO. Tower Hamlets Council spent funding from the previous year to set up the organisation.
- From an audit perspective Tower Hamlets will have oversight of “Capital Letters” activity and performance. Reports will be produced to the relevant Audit and Scrutiny Committees of the Council.
- Mr Baigent stated resources to the Company will be allocated proportionately amongst the boroughs involved. The allocated funding from MHCLG would not meet all the costs but each local authority would be expected to second staff (Tower Hamlets offering 2 staff) or recruit staff to support with the procurement and supply of properties.
- Seconded staff would be from an existing pool of people with relevant experience, for the start-up phase of 2-3 years. Thereafter staff would need to decide if they wished to continue with the company or return back to the council.

- The Sub-Committee enquired about the monitoring arrangements and the levels of risk. Mr Baigent said the Council had a duty to ensure the money is properly spent as Tower Hamlets Council is managing the function on behalf of MHCLG.
- Mr Baigent clarified that a previous report to the Sub-Committee about modular temporary accommodation for the homeless was a separate project and company for delivering 200 homes over 4-5 boroughs. Whereas this programme would be across 13 London boroughs on private lettings.

The Sub-Committee **RESOLVED** to **AGREE** and **ENDORSE** the recommendations to the Grants Determination Sub-Committee to:

1. Authorise the award of grant funding of up to £37.8m to Capital Letters (London) Ltd through a Sub-Grant Agreement; drawing on the grant from the MHCLG awarded to Tower Hamlets, Lead Borough of the Pan-London Homelessness Prevention Procurement Hub programme.
2. Authorise the Corporate Director, Place to enter into grant agreement and make decisions relating to paragraph 1 above.

### **5.3 MSG Project Performance Report - Extension Period 01 (September to December 2018)**

Mr Robert Mee, Interim Voluntary and Community Sector Team Manager presented the MSG Project Performance Report relating to the extension period of September to December 2018.

Mr Mee informed Members there were three red rated projects during this period. The first two projects had not met the condition to have specific safeguarding certification and last had under performed.

In response to questions from Members the following was noted:

- The compliance with the safeguarding certification had been included by the community languages team, when the MSG programme was extended. The Offer Letter for the extension period included this as a pre award condition before payments are made.
- The two organisations rated red did not have safeguarding certificates although the tutors themselves did. However this has been rectified and both organisations have now provided the relevant safeguarding certificate required.
- With regard to Toynbee Hall this was red rated as it was underperforming. It was not complying with the number of workshops needed to support people in the project. However this situation has been rectified with the support of the monitoring officer.

- Mr Mee said a lighter touch performance monitoring process had been introduced for the four month period. All projects receiving over £30K per year had a return substantially the same as previously for this period. Projects to the value between £5K and £30K had one minimum visit per year and projects over £30K had a minimum of 2 per year. The purpose of this was to conduct document verification but acknowledged that frequency of visit could increase if needed as well as contact with the group. Future monitoring returns would include summary reports instead of full reports depending on the level of funding.
- In response to if the new THCVS CEO was involved in the process for the Local Community Fund and involved in the performance monitoring, the Sub-committee was informed that the THCVS CEO was to be involved in the process for the MSG and while not able to attend for this period would be involved in the regular meetings of the grants spotlight review panel for (flagging up) red or amber rated projects.
- Mr Mee also confirmed the text on page 65 of the report was correct however the colour code was incorrect. Mr Mee confirmed that this would be corrected before the Grants Determination meeting of 1<sup>st</sup> May 2019.

The Sub-Committee **RESOLVED** to **AGREE** and **ENDORSE** the recommendations to the Grants Determination Sub-Committee to

1. Note the performance of the Mainstream Grants (MSG) programme as set out in 3.3 -3.6 and the premises update 3.7-3.8.

#### 5.4 Emergency Funding Criteria Revision

Mr Robert Mee, Interim Voluntary and Community Sector Team Manager presented the Emergency Funding Revised Criteria report. Mr Mee said the criteria for Emergency Funding had been revised to include the Council's requirement to have a condition of grant that an organisation should not be a debtor to the Council, in addition to organisations having an appropriate property agreement in place if it was in a council building. The revised criteria for the Emergency Fund would make it available to all organisations regardless of them receiving council funding.

Mr Mee said the Emergency Fund revised criteria was proposing organisations funded by the Council in the previous 2 years, should be eligible for emergency funding on the basis that these organisations would be known to the Council.

A time limited flexibility in the type of funding they can request, due to the changes from the MSG grant to the Local Community Fund (LCF) would be in place. Mr Mee gave an example of staffing. The EFC would be able to

provide flexibility to projects that have been successful with the local community fund but there remains a gap in delivery. For example if the project activity concludes in July 2019 and LCF funding does not start until October 2019. Mr Mee said that in these circumstances certain project related costs could be considered in a time limited framework. The EFC could be applied to organisations that were unsuccessful in applying to the LCF to help the organisation e.g. winding down but not for delivering projects.

In response to questions the following was noted:

- Members of the Sub-Committee highlighted that organisations relying on grant funding may be applying from different sources and sometimes this can lead to unforeseen emergencies. Members questioned what level of debt would be considered as too high or a risk.
- The Sub-Committee noted on page 129 paragraph 3.5 that an organisation 'must not be a debtor to the Council' However members highlighted that business rates set by the council can cause debts and enquired how this can be defined in relation to grants for LCF and MSG. Mr Mee said checks would be made during the assessment of the application and that they would also check with the department who is owed the debt. The Sub-committee felt that sometimes the Council can cause the problems of debt and that the definition of debtor to the council needs to be rewritten.
- Members felt more flexibility was required. The eligibility criteria of having been funding by the Council within the last two years did not seem sufficient and members enquired how many organisations would be eligible. Mr Mee said the two years was considered optimum on judgement.
- In addition Members questioned how the £66K would be distributed amongst organisation that require Emergency Funding especially if a large number of organisations were unsuccessful with the Local Community Fund. Would the Transition out funding be larger than the £66K.?
- Mr Mee said organisations that were not closing down but transitioning to different delivery would benefit from a transitional fund. Equality Impact Assessment on the LCF programme could lead to some organisations being unsuccessful for LCF and therefore some transition funding to aid the change from MSG to a different type of service could be offered. This did not mean closure but some small funding to restructure. Members asked Mr Mee to quantify what modest amount of money means and were informed a few thousands of pounds. The Emergency Fund, even with the proposed revised criteria, is not anticipated to be a 'Transition Fund' for organisations that have been unsuccessful applying to LCF.



The Sub-Committee recognised the Emergency Fund Criteria and acknowledged that it's positive but felt that it needs to offer a more flexible environment to support organisations

- **ACTION:** The Sub-Committee requested for a clearer definition in the report for the 'debtors to the Council' term used. Members requested a clearer understanding around the differences between emergency fund and a transitional fund and the circumstances in which they would be used.

Members of the Sub-Committee **RESOLVED** to **AGREE** and **ENDORSE** the recommendations to the Grants Determination Sub-Committee, subject to the above action, to

1. Consider and agree the revised criteria for the Emergency Funding as detailed in paragraphs 3.5 to 3.12 and appendix A of this report.

## 6. LOCAL COMMUNITY FUND PRESENTATION

Mr David Freeman, Voluntary and Community Sector Manager gave a presentation on the Local Community Fund and Small Grants programme. Mr Freeman said that the Local Community Fund had been co-produced with THCVS and had five main themes. He said the Local Community Fund would be more outcomes focused and 'light touch' contracts would be used to manage organisations. The deadline for the Local Community Fund is 17<sup>th</sup> May and external assessors have been appointed to assess applications. Organisations successful in their bid would be equality impact assessed, with the Chief Executive having delegated powers of decision. Similarly bids for Small Fund Grant launches on the 1<sup>st</sup> May with funding commencing from the 1<sup>st</sup> October 2019.

In response to questions the following was noted:

- The East End Community Foundation (EECF) would be charging 10-12% of the grant value for making assessments of the organisations that have applied for a grant.
- Members enquired why it was outsourced. Mr Freeman said the EECF was chosen to carry out the duties, as it was considered a cost effective method and provided access to the Council's wider portal of providers.
- Mr Freeman confirmed the Small Grant Fund would be assessed by EECF as well. He said the council had awarded the contract to EECF and will be working with them to ensure they perform to the expected standards and deliver what is expected of them.
- Members questioned the governance arrangements in place and the decision making process. Mr Freeman said Cabinet had delegated the

authority to the Chief Executive but decisions would go to Members for approval.

- Members enquired what the role of the Overview and Scrutiny committee would be and said it could call in a Cabinet decision but not a decision made by the Chief Executive. Mr Freeman said the report containing the decisions made would go to the Overview and Scrutiny Committee for comment and endorsement before going to Cabinet. However members questioned what happens if the programme is not endorsed by Cabinet. They were informed that this would depend on the reason e.g. if it is an EIA then the process can be repeated but if this is an assessment process issue then there would be wider implications. The committee had acknowledged that the process is different to the pre 2010.

The Chair Cllr Marc Francis thanked Mr Freeman for his presentation.

**7. SUB COMMITTEE REPORTS FOR CONSIDERATION**

There were no Grant Scrutiny Sub-Committee reports for consideration.

**8. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

Councillor Marc Francis thanked Members of the Sub-Committee and Officers present for their contribution to the work of the Sub-Committee and said that the Council's AGM would announce if the Sub-Committee continued in its present form or would evolve into a new committee.

The meeting ended at 8.02 p.m.

Chair, Councillor Marc Francis  
Grants Scrutiny Sub-Committee